

SKAGIT COUNCIL OF GOVERNMENTS
TRANSPORTATION POLICY BOARD
MEETING MINUTES

Wednesday, June 20, 2018
Sedro-Woolley City Council Chambers
Sedro-Woolley, Washington

MEMBERS PRESENT

Voting Members: Mayor Jill Boudreau, City of Mount Vernon, Vice-Chair; Todd Carlson, Washington State Department of Transportation (WSDOT); Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Mayor Laurie Gere, City of Anacortes; Commissioner Ken Goodwin, Port of Anacortes; Mayor Ramon Hayes, Town of La Conner; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; Mayor Jason Miller, Town of Concrete (arrived: 1:45 PM); and Mayor Steve Sexton, City of Burlington.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Senior Transportation Planner; and Rose Howe, Assistant Planner.

MEMBERS OF PUBLIC PRESENT

One member of the public attended the meeting.

MINUTES

1. Call to Order: Mayor Boudreau called the meeting to order at 1:35 PM.

Roll Call: Roll was taken with a quorum present.

2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Boudreau reported she was filling in this month for Commissioner Wesen.
4. Executive Director's Report: Kevin Murphy reported, at the end of May, SCOG had obligated about \$210,000 of its \$1.73 million obligation authority target. Mr. Murphy stated that Sedro-Woolley has obligated all of their projects, and SCOG plans to obligate funds in the beginning of July.

Mr. Murphy also reported that federal transportation legislation increased the amount of funds given to projects. Mr. Murphy explained SCOG will receive an additional \$300,000 to award to projects during the next call for projects. The funds do not count toward SCOG's obligation authority target, but have to be used on projects that will obligate by September 2021.

Additionally, Mr. Murphy reported the North Sound Transportation Alliance's meeting on Friday, June 22, has been cancelled. Mr. Murphy said the Health and Transportation workshop is now re-scheduled for September.

Mr. Murphy also reported the Joint Transportation Committee plans to meet in Skagit County on October 11. Mr. Murphy said staff will begin working with the Technical Advisory Committee to draft the List of Regional High Priority Projects, and bring the list before the Board in September for consideration in advance of the Joint Transportation Committee meeting.

5. Consent Agenda
 - a. Approve May 16, 2018 Transportation Policy Board Meeting Minutes

Commissioner Janicki moved to approve the May meeting minutes, and Mayor Gere seconded the motion. The motion carried unanimously.

6. Action Items

- a. Approve June 2018 Regional Transportation Improvement Program Amendment: Mark Hamilton presented the following proposed amendment to the 2018-2023 Regional Transportation Improvement Program:

- Washington State Department of Transportation
 - SR 20 / W State St – Railroad Crossing Improvements

Mayor Sexton made a motion to approve the Regional Transportation Improvement Program amendment as presented. Commissioner Janicki seconded the motion, which carried unanimously.

- b. Approve Membership Adjustment to 2018 Ad Hoc Advisory Committee for Coordinated Public Transit-Human Services Transportation Plan & Project Prioritization: Mark Hamilton explained the ad hoc advisory committee was created by the Transportation Policy Board in April, and since then, a few organizations have contacted staff to request changes to their membership.

Community Action asked if Justin Keefe could replace Lynn Christofersen as their representative. Marcy Smith asked to serve as an alternate on the committee for Skagit Transit, if Brad Windler is unable to attend a meeting. Mr. Hamilton stated the recommended action is to modify the membership of ad hoc ad committee to reflect these changes in representation.

Commissioner Dahlstedt moved to approve the ad hoc advisory committee's membership adjustment as presented. Mayor Gere seconded the motion, and the motion carried unanimously.

- c. Approve Title VI Plan Update: Rose Howe reported the proposed update to the Title VI Plan was released for public comment from May 16 to June 10. Ms. Howe explained notice was placed on SCOG's website and in the Skagit Valley Herald on Wednesday, May 23 and Sunday, May 27. No public comments were received. Ms. Howe stated staff recommends approval of the Title VI Plan update.

Mayor Gere moved to approve the Title VI Plan update, and Mayor Johnson seconded the motion. The motion carried unanimously.

7. Roundtable and Open Topic Discussion: Todd Carlson updated Board members on the Sharpe's Corner project. Mr. Carlson reported the project is almost complete, and will finish a week ahead of schedule. Commissioner Janicki thanked WSDOT for their communications about the project, and Mayor Gere sends compliments to the construction company.

Mayor Boudreau reported right-of-way has been obtained for the city's College Way project.

8. Next Meeting: Wednesday, July 18, 2018, 1:30 PM, Burlington City Council Chambers

9. Adjourned: 1:52 PM

Information Items: The Transportation Policy Board was provided with a monthly financial update, SCOG's Letter of Support for a Skagit Transit grant application, and the Annual Review of the Public Participation Plan.



Approved,

Kevin Murphy, Executive Director
Skagit Council of Governments

Date _____

Mayor Jill Boudreau, Skagit County
Transportation Policy Board Vice-Chair
Skagit Council of Governments

Date _____

DRAFT