

SKAGIT COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS  
MEETING MINUTES

Wednesday, October 17, 2018  
Burlington City Council Chambers  
Burlington, Washington

**MEMBERS PRESENT**

Mayor Laurie Gere, City of Anacortes, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; Mayor Steve Sexton, City of Burlington; Commissioner Steven Omdal, Port of Skagit; and Auditor Jeanne Youngquist, Skagit County.

**STAFF PRESENT**

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Senior Transportation Planner; and Katie Bunge, Intern.

**MEMBERS OF PUBLIC PRESENT**

Four members of the public were in attendance.

**MINUTES**

1. Call to Order: Mayor Gere called the meeting to order at 2:35 p.m.  
Roll Call: Roll was taken with a quorum present.
2. Public Comment: There were no public comments.
3. Chair's Report: Mayor Gere had nothing to report.
4. Executive Director's Report: Kevin Murphy shared that the open position at the Skagit Council of Governments has been filled – Katie Bunge has been hired as the new Assistant Planner.
5. Consent Agenda
  - a. Approval of the September 19, 2018 Board of Directors Meeting Minutes
  - b. Approval of Accounts Payable Vouchers and Payroll Certification  
AP voucher batch #125359 and #125525 in an amount totaling \$39,416.67; and payroll certification for September 2018 in the amount of \$26,902.28.
  - c. Resolution 2018-06 to Appoint Auditing Officer for 2019  
Mayor Boudreau moved approval of Consent Agenda items 5.a through 5.c. Mayor Johnson seconded the motion. The motion carried unanimously.
6. Discussion Items
  - a. Economic Development Alliance of Skagit County Update: John Sternlicht presented an overview of the Economic Development Alliance of Skagit County and updates from their 2019

work plan.

- b. Proposed 2019 Budget: Kevin Murphy shared with the Board the proposed 2019 SCOG budget. Mr. Murphy mentioned that the budget is similar to last year's budget. Commissioner Janicki asked why the benefits estimates are expected to go down and Mr. Murphy responded that the decrease in amount under staff benefits is due to recent changes in staff and a forecast reduction in number of family members insured.

- 7. Roundtable and Open Topic Discussion: No topics were discussed.
- 8. Next Meeting: The next meeting is Wednesday, November 21, 2018, at 2:00 p.m. in the Burlington City Council Chambers.
- 9. Adjourned: Mayor Gere adjourned the meeting at 3:02 p.m.

Information Items: The Board of Directors were provided with a monthly financial update.

Approved,

\_\_\_\_\_  
Kevin Murphy, Executive Director  
Skagit Council of Governments

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor Jason Miller, Town of Concrete  
Board of Directors Chair  
Skagit Council of Governments

Dated: \_\_\_\_\_