

SKAGIT COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
MEETING MINUTES

Wednesday, June 20, 2018
Sedro-Woolley City Council Chambers
Sedro-Woolley, Washington

MEMBERS PRESENT

Mayor Jason Miller, Town of Concrete, Chair; Mayor Laurie Gere, City of Anacortes, Vice-Chair; Mayor Jill Boudreau, City of Mount Vernon; Mayor Joan Cromley, Town of Hamilton; Commissioner Ken Dahlstedt, Skagit County; Commissioner Ken Goodwin, Port of Anacortes; Mayor Ramon Hayes, Town of La Conner; Commissioner Lisa Janicki, Skagit County; Mayor Julia Johnson, City of Sedro-Woolley; and Mayor Steve Sexton, City of Burlington.

STAFF PRESENT

Kevin Murphy, Executive Director; Pam Carlson, Finance Manager; Mark Hamilton, Senior Transportation Planner; and Rose Howe, Assistant Planner.

MEMBERS OF PUBLIC PRESENT

Six members of the public attended the meeting.

MINUTES

1. Call to Order: Mayor Miller called the meeting to order at 2:00 PM.
Roll Call: Roll was taken with a quorum present.
2. Public Comment: Susan Pole, a resident of Sedro-Woolley, introduced the course “Getting Ahead in a Just-Gettin’-By World” to the Board. Ms. Pole then distributed flyers to Board members. Ms. Pole explained the goal of the course is to help people participate in and build communities where everyone lives well. Ms. Pole also explained students are encouraged to investigate the communities they live in, and the current class represents Anacortes, Bow, Burlington, Mount Vernon and Sedro-Woolley. Ms. Pole reported Community Action sponsors the course.
3. Chair’s Report: Mayor Miller had no items to report.
4. Executive Director’s Report: Kevin Murphy reported there is a link to the Skagit Council of Governments (SCOG) 2017 Annual Report in the agenda packet, since the electronic-only report will not be printed this year. Mr. Murphy also reported there will be a celebration of the Swift Center at its opening next Friday, June 29.
5. Consent Agenda
 - a. Approval of the May 16, 2018 Board of Directors Meeting Minutes
 - b. Approval of Accounts Payable Vouchers and Payroll Certification
AP voucher batch #123757 and #124030 in an amount totaling \$13,832.73; and payroll certification for April 2018 in the amount of \$30,576.
Mayor Boudreau moved to approve the consent agenda, and Commissioner Dahlstedt seconded the motion. The motion carried unanimously.
6. Action Items
 - a. Budget Amendment: Kevin Murphy reported, as part of an action taken by the Transportation



Policy Board last month, SCOG staff has included the website update in the state fiscal year work program. In order for SCOG staff to execute the website update, the update needs to be included in the SCOG budget. Mr. Murphy stated the proposed budget amendment is \$5,000, and the budget amendment request will allow SCOG to contract with a vendor.

Mayor Boudreau asked if staff will be able to make changes to the website as necessary after a consultant updates the site. Mr. Murphy replied SCOG staff does much of the maintenance already, and will continue to do so after the update. Mr. Murphy also reported hiring a summer intern with web development skills to help with the project.

Mayors Hayes moved to approve the budget amendment as presented. Commissioner Dahlstedt seconded the motion and it carried unanimously.

- 7. Roundtable and Open Topic Discussion: No items were discussed.
- 8. Next Meeting: Wednesday, July 18, 2018, 2:00 PM, Burlington City Council Chambers
- 9. Adjourned: 2:06 PM

Information Items: The Board of Directors were provided with a monthly financial update and a link to the SCOG 2017 Annual Report.

Approved,

 Kevin Murphy, Executive Director
 Skagit Council of Governments

Dated: _____

 Mayor Jason Miller, Town of Concrete
 Board of Directors Chair
 Skagit Council of Governments

Dated: _____