

# Skagit Council of Governments

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## SKAGIT COUNCIL OF GOVERNMENTS

Meeting Minutes

November 16<sup>th</sup>, 2011

Port of Skagit Conference Room

Burlington, WA

**Members Present:** Mayor Ramon Hayes, Town of La Conner, Chair; Bob Powell, alternate for Commissioner Jim Cook, Skagit County PUD, Vice-Chair; Mayor Mike Anderson, City of Sedro-Woolley; Mayor Ed Brunz, City of Burlington; Chairman Brian Cladoosby, Swinomish Indian Nation; Katie Jungquist, alternate for Skagit County Commissioner Sharon Dillon; Councilman Eddie Hills, Town of Lyman; Mayor Dean Maxwell, City of Anacortes; Commissioner Ray Niver, Port of Anacortes; Mayor Bud Norris, City of Mount Vernon; Nancy Scott, alternate for Skagit County Commissioner Ken Dahlstedt; Councilwoman Joanne Valentine, City of Burlington, Skagit Transit Representative.

**Staff Present:** James Mastin, Interim Executive Director; Pam Carlson, Financial Administrator; Ric Boge, RCM Manager; Gabe Philips, Transportation Planner.

The monthly meeting of the Skagit Council of Governments was called to order by Mayor Ramon Hayes, Town of La Conner. Roll was taken with a quorum present.

1. Approval of October 19<sup>th</sup>, 2011 SCOG Board minutes: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Mayor Ed Brunz, City of Burlington, the October 19<sup>th</sup>, 2011 SCOG Board minutes were approved.
2. Public Comment: No public comments
3. SCOG Vouchers and Payroll Timesheets: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Councilwoman Joanne Valentine, City of Burlington, Skagit Transit Representative, the SCOG vouchers (Batch No's 424-10 thru 450-10 in the amount of \$4,946.00, September 22, 2011 thru October 19, 2011) and payroll timesheets for October 2011 were approved.
4. 2012 SCOG Budget Approval: On motion by Mayor Dean Maxwell, City of Anacortes, seconded Councilwoman Joanne Valentine, City of Burlington, Skagit Transit Representative, the 2012 SCOG Budget was approved.
5. SCOG Retreat Update: An update was given about the recent SCOG Board retreat including discussion on preparing an interlocal agreement and raising rates on the RLF.
6. Revolving Loan Update: Pam Carlson, SCOG, gave the Board an update on the RLF program and asked the Board for approval of the following resolutions:


On motion by Mayor Bud Norris, City of Mount Vernon, seconded by Commissioner Ray Niver, Port of Anacortes, resolution 11-11-C to pursue collection of certain loan amounts was approved.

On motion by Mayor Mike Anderson, City of Sedro-Woolley, seconded by Councilwoman Joanne Valentine, City of Burlington, Skagit Transit Representative, resolution 11-11-D to amend loan payment terms was approved.

On motion by Mayor Bud Norris, City of Mount Vernon, seconded by Mayor Mike Anderson, City of Sedro-Woolley, resolution 11-11-E to amend loan collateral was approved.


7. Update on SCOG Financials: Pam Carlson, SCOG, gave an update on the financial standing of SCOG. There was discussion about creating an interlocal agreement between SCOG and Skagit County. That will be presented at the next meeting for approval from the board.

8. RCM Update: Ric Boge gave an update on the Energy Challenge he gave. The City of Burlington won the challenge with a 15% decrease in energy usage.
9. Other Business: Election of SCOG Chair and Vice-Chair for 2012. On motion by Mayor Ed Brunz, City of Burlington, seconded by Mayor Mike Anderson, City of Sedro Woolley, Mayor Mike Anderson was appointed as SCOG Chair and Mayor Dean Maxwell, City of Anacortes was appointed as Vice-Chair.
10. Next Meeting: December 21<sup>st</sup>, 2011.
11. Meeting Adjourned: On motion by Mayor Mike Anderson, seconded by Councilwoman Joanne Valentine, City of Burlington, Skagit Transit Representative, the November 2011 SCOG Board meeting was adjourned.

  
James Mastin, Interim Director  
Skagit Council of Governments

Dated: 12/21/2011

Approved

  
Ramon Hayes, Chairman  
Skagit Council of Governments

Dated: 12.21.2011