

# Skagit Council of Governments

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## SKAGIT COUNCIL OF GOVERNMENTS

Meeting Minutes

August 17, 2011

Skagit Station

Mount Vernon, WA

**Members Present:** Mayor Ramon Hayes, Town of La Conner, Chair; Commissioner Jim Cook, Skagit County PUD, (Vice-Chair); Mayor Mike Anderson, City of Sedro-Woolley; Mayor Ed Brunz, City of Burlington; Skagit County Commissioner Ken Dahlstedt; Skagit County Commissioner Sharon Dillon; Councilman Eddie Hills, Town of Lyman; Commissioner Jerry Kaufman, Port of Skagit; Mayor Dean Maxwell, City of Anacortes; Councilman Jason Miller, Town of Concrete; Commissioner Ray Niver, Port of Anacortes; Mayor Bud Norris, City of Mount Vernon; Skagit County Commissioner Ron Wesen.

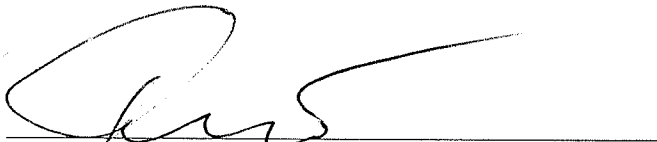
**Staff Present:** James Mastin, Interim Executive Director; Pam Carlson, Financial Administrator; Ric Boge, RCM Manager; Gabe Philips, Transportation Planner.

The monthly meeting of the Skagit Council of Governments was called to order by Chair Ramon Hayes. Roll was taken with a quorum present.

1. Approval of July 20<sup>th</sup>, 2011 SCOG Board minutes: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Skagit County Commissioner Sharon Dillon, the July 20<sup>th</sup>, 2011 SCOG Board minutes were approved.
2. Public Comment: No public comments
3. SCOG Vouchers and Payroll Timesheets: On motion by Skagit County Commissioner Sharon Dillon, seconded by Commissioner Jerry Kaufman, Port of Skagit, the SCOG Vouchers No's. (329-10 thru 355-10 in the amount of \$8,979.23, July 21, 2011 thru August 16, 2011) and payroll timesheets for July 2011 were approved.
4. Revolving Loan Update: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Mayor Ed Brunz, City of Burlington, resolution 08-11 to amend loan payment terms was approved.

It was noted that there is \$110,000 available to loan in the public works program.

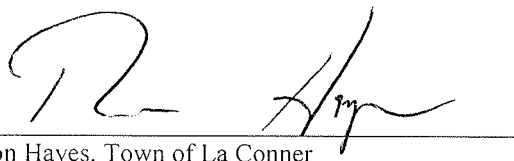
5. Redistricting fee discussion: It was decided that this item be tabled until the next meeting so Skagit County Auditor, Jeanne Youngquist could be present.
6. Amendments to the SCOG Personnel Manual: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Skagit County Commissioner Sharon Dillon, the amendments to the SCOG Personnel Manual were accepted. The discussion on amending the SCOG Bylaws was moved to the September 21, 2011 Policy Board meeting.
7. Other Business: Margaret Fleek, Planning Director, City of Burlington, made a proposal to the board to submit a pre-application for a HUD Sustainable Communities Grant. On motion by Councilman Eddie Hills, Town of Lyman, seconded by Skagit County Commissioner Sharon Dillon, permission was granted by the board to submit a pre-application. Mayor Bud Norris, City of Mount Vernon, was the only dissenting vote.
8. Next Meeting: September 21<sup>st</sup>, 2011.
9. Meeting Adjourned: On motion by Skagit County Commissioner Ken Dahlstedt, seconded by Commissioner Ray Niver, Port of Anacortes, the August 2011 SCOG Board meeting was adjourned.



James Mastin, Interim Director  
Skagit Council of Governments

Dated: 9/21/2011

Approved:



Mayor Ramon Hayes, Town of La Conner  
Chairman, Skagit Council of Governments

Dated: 9.21.2011