

# Skagit Council of Governments

204 W Montgomery - Mount Vernon, WA 98273 - (360) 416-7876 - Fax (360) 416-7831 - jamesm@scog.net

## SKAGIT COUNCIL OF GOVERNMENTS

Meeting Minutes

July 20, 2011

Port of Skagit

Burlington, WA


**Members Present:** Commissioner Jim Cook, Skagit County PUD, (Vice-Chair); Mayor Mike Anderson, City of Sedro-Woolley; Mayor Ed Brunz, City of Burlington; Skagit County Commissioner Ken Dahlstedt; Skagit County Commissioner Sharon Dillon; Councilman Eddie Hills, Town of Lyman; Mayor Dean Maxwell, City of Anacortes; Councilman Scott McMullen, City of Mount Vernon; Councilman Jason Miller, Town of Concrete; Commissioner Ray Niver, Port of Anacortes; Councilwoman Joanne Valentine, City of Burlington, SKAT Representative; Skagit County Commissioner Ron Wesen.

**Staff Present:** James Mastin, Interim Executive Director; Pam Carlson, Financial Administrator; Ric Boge, RCM Manager; Gabe Philips, Transportation Planner.

The monthly meeting of the Skagit Council of Governments was called to order by Chair Ramon Hayes. Roll was taken with a quorum present.

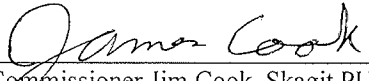
1. Approval of June 15<sup>th</sup>, 2011 SCOG Board minutes: On motion by Mayor Mike Anderson, City of Sedro-Woolley, seconded by Skagit County Commissioner Sharon Dillon, the June 15<sup>th</sup>, 2011 SCOG Board minutes were approved. Mayor Dean Maxwell, City of Anacortes abstained from the vote because he was not present at the previous meeting.
2. Public Comment: No public comments
3. Vouchers and Payroll Timesheets: On motion by Mayor Ed Brunz, City of Burlington, seconded by Skagit County Commissioner Sharon Dillon, the vouchers and payroll timesheets for July 2011 were approved.
4. SCOG Financial Update: Pam Carlson is working diligently to improve SCOG's financial status and has made drastic improvements.
5. RCM Program Update: Ric Boge gave an update on the progress of the RCM program including participants of his summer challenge. All of the participants saw a reduction in energy use in the month of May
6. Washington Intergovernmental Review Process: David Bauermeister gave an update on the labors of the Northwest Agriculture Business Center. They are currently applying to renew funding. A motion to approve the Northwest Agriculture Business Center, Washington Intergovernmental Review request was made by Mayor Maxwell, City of Anacortes and seconded by Skagit County Commissioner Ken Dahlstedt. Motioned passed.
7. Revolving Loan Update: On motion by Mayor Dean Maxwell, City of Anacortes, seconded by Commissioner Ray Niver, Port of Anacortes, resolution 07-11 to amend loan payment terms was approved.
8. SCOG Reorganization Update: A motion to approve the SCOG Personnel Manual was made by Mayor Dean Maxwell, City of Anacortes, and Seconded by Skagit County Commissioner Ken Dahlstedt. Motion passed.
9. Next Meeting: August 17<sup>th</sup>, 2011.

10. Meeting Adjourned: On motion by Mayor Mike Anderson, City of Sedro-Woolley, seconded by Skagit County Commissioner Sharon Dillon, the July 2011 SCOG Board meeting was adjourned.

  
\_\_\_\_\_  
James Mastin, Interim Director  
Skagit Council of Governments

Dated: 8/17/2011

Approved:

  
\_\_\_\_\_  
Commissioner Jim Cook, Skagit PUD, No. 1  
Vice-Chair Skagit Council of Governments

Dated: 8-17-11